

SPS REGIONAL PERFORMANCE SUPPORT FORUM MINUTES

HAMPTON ROADS

6 May 1999

Minutes

Diane Lucas, Deputy Program Manager for the Navy Standard Procurement System Component Management Office, kicked off the first Regional Performance Support Forum (RPSF) in Hampton Roads on 6 May 1999. Regional SPS users attending the meeting included FISC Norfolk, FISC Norfolk Naval Shipyard Annex, Norfolk Naval Shipyard, Public Works Center, NAS Oceana, NAB Little Creek, and Portsmouth Naval Medical Center. A listing of attendees is attached. Diane discussed a forthcoming charter provided by the CMO within the next two weeks and the initiatives of the RPSF to include:

- Identifying problems, share solutions/work arounds, and open issues
- Invite other agencies to the forum
- Compose minutes and forward to CMO for combining and publishing with other regional RPSFs
- Forum members agree on what changes and requirements to submit and forward through the following chain - CDR Ron Kineman, CDR Ed Sweeney, and then CIMB
- Approximately every three months a RPSF representative will provide CMO a presentation of successes and solutions resulting from the forum

Bill Jackson, PWC, requested CMO provide formal direction at the claimant/command level indicating the requested participation in the forum since devoted resources are required. Diane agreed to prepare a letter from the Navy CMO for SPS identifying RPSF initiatives and authorization from Mr. Elliott Branch to conduct forums. The letter will be forward to CDR Ron Kineman for dissemination to regional claimant/commands. Diane also informed the forum that she and Bob Parillo are members of the Joint Requirements Board for the Navy and all identified recommended requirements must represent the Navy's position.

A brainstorming session of future SPS topics followed Diane's briefing. Attached are problems/issues identified by forum members, with the top six items to be discussed at the next RPSF to be held 20 May 1999, Building W-143, FISC Norfolk, Jack Room, at 0900.

Sue Smith